मानवविज्ञान विद्याशाखेतील बी.ए.—तृतीय वर्ष—ग्रंथालय व माहितीशास्त्र या विषयाचा सी.बी.सी.एस. पॅटर्नचा अभ्यासक्रम शैक्षणिक वर्ष २०१८—१९ पासून लागू करण्याबाबत.

प रि प त्र क

या परिपत्रकान्वये सर्व संबंधितांना कळविण्यात येते की, **दिनांक १४ जून २०१८ रोजी संपन्न झालेल्या ४१व्या मा. विद्या परिषद बैठकीतील ऐनवेळचा विषय क्र.२/४१—२०१८** च्या ठरावानुसार प्रस्तुत विद्यापीठाच्या **संलग्नित महाविद्यालयांतील मानवविज्ञान विद्याशाखेतील पदवी स्तरावरील** खालील विषयाचा **C.B.C.S. (Choice Based Credit System) Pattern** चा अभ्यासक्रम शैक्षणिक वर्ष २०१८—१९ पासून लागू करण्यात येत आहे.

१) बी. ए. — तृतीय वर्ष — ग्रंथालय व माहितीशास्त्र

सदरील परिपत्रक व अभ्यासक्रम प्रस्तुत विद्यापीठाच्या **www.srtmun.ac.in** या संकेतस्थळावर उपलब्ध आहेत. तरी सदरील बाब ही सर्व संबंधितांच्या निदर्शनास आणून द्यावी.

'ज्ञानतीर्थ' परिसर,
विष्णुपुरी, नांदेड — ४३१ ६०६.
जा.क्र.: शैक्षणिक—०१ / परिपत्रक / पदवी—सीबीसीएस अभ्यासक्रम /
२०१८—१९ / ५२१
दिनांक : १२.०७.२०१८.

स्वाक्षरित / —
उपकुलसचिव
शैक्षणिक (१—अभ्यासमंडळ विभाग)

प्रत माहिती व पुढील कार्यवाहीस्तव :

१) मा. कुलसचिव यांचे कार्यालय, प्रस्तुत विद्यापीठ.
२) मा. संचालक, परीक्षा व मूल्यमापन मंडळ, प्रस्तुत विद्यापीठ.
३) प्राचार्य, सर्व संबंधित संलग्नित महाविद्यालये, प्रस्तुत विद्यापीठ.
४) उपकुलसचिव, पदव्युत्तर विभाग, प्रस्तुत विद्यापीठ.
५) साहाय्यक कुलसचिव, पात्रता विभाग, प्रस्तुत विद्यापीठ.
६) सिस्टम एक्सपर्ट, शैक्षणिक विभाग, प्रस्तुत विद्यापीठ.

SWAMI RAMANAND TEERTH MARATHWADA UNIVERSITY, NANDED

स्वामी रामानंद तीर्थ
मराठवाडा विद्यापीठ,नांदेड.

CBCS PATTERN SYLLABUS

Subject: - Library and Information Science

B.A. THIRD YEAR

Choice Based Credit System (CBCS) Semester Pattern

With Effect from: June, 2018

Silent Features of the course:

- ➢ Disciplines Specific Electives, Discipline Specific Compulsory ,Generic Electives and Skill Enhancement Courses are offered in each semester.
- ➢ The courses are designed to enhance the knowledge, attitude and skills related to various fields of Library and Information Science.
- ➢ Course offers flexibility and choice in opting electives from the group of courses of DSE
- ➢ The courses are designed, implemented and assessed according to CBCS pattern guidelines.
- ➢ The courses are designed to enhance the abilities to work in the educational professions.

Utility of the course:

- ➢ The courses will enhance the understanding of Library and Information Science Education and Library fields.
- ➢ By studying the Subject Library and Information Science the student will be able to understand and appreciate the purpose of Libraries in changing circumstances.
- ➢ To impart training is basic principle of Library and information science. It is useful to understand the basic functions and principals of theory as well as practical work in Library and Information Science.
- ➢ To acquaint the candidates generally with the social, cultural education and communicational aspects of Library and Information Science.
- ➢ To provide understanding of IT application in information environment including Network and communication system.

Course outline:

The courses designed for optional subject Library and Information Science in V & VI Semester of B. A. Third year. These courses cover the set of Discipline Specific Electives (DSE), Discipline Specific Compulsory (DSC), Generic Electives, Skill Enhancement courses (SEC). Each semester includes two choices under DSE and student has to opt one DSE out of these two. Skill Enhancement courses are comprised of asset of ten skills and students have to choose 05 out of them. Each semester is of 8 credits and 200 marks. Total course is of 16 credits and 400 marks.

Pre-requisites of the course:

The basic knowledge of Philosophy of Library and Information Science is required for successful completion of optional subject Library and Information Science in V & VI semester of B. A. Third year. The courses designed for first and second year covers these aspects of core subject Library and Information Science. Thus, student has to successfully complete the courses at first & second year.

SWAMI RAMANAND TEERTH MARATHWADA UNIVERSITY, NANDED
Choice Based Credit System (CBCS) Course Structure
B.A. (UG) Program Under Faculty of Inter Disciplinary
Subject – Library and Information Science
B.A. Third Year (CBCS Semester Pattern)
With effect from: June, 2018

Semester	Core Course	Paper No.	Name of the Paper	Lectures/ Week	Total No. of Lect.	CA	ESE	Total Marks	Credits
V	DSC CLIB-A	XIII	Reference Sources and Services	04	55	10	40	50	02
V	DSE LIB-B	XIV	Library Cataloguing Theory	04	55	10	40	50	02
V & VI	DSE LIB-Section A Practical	XV	Library Cataloguing Practical	3+3 (Per Batch)	45+45	10	40	50	02
V	SEC	III	E-Learning, Resource and Service	03	45	25	25	50	02
Semester - V Total				**17**	**245**	**55**	**145**	**200**	**08**
VI	DSC LIB-A	XVI	Reference Sources and Services	04	55	10	40	50	02
VI	DSE LIB-B	XVII	Library Cataloguing Theory	04	55	10	40	50	02
V & VI	DSE LIB-Section A Practical	XVIII	Library Cataloguing Practical	3+3 (Per Batch)	45+45	10	40	50	02
	SEC	IV	Basics of Digital Tech. in Libraries	03	45	25	25	50	02
Semester - VI Total				**17**	**245**	**55**	**145**	**200**	**08**

(CC=Core Course, CA=Continuous Assessment(Internal,) ESE=End Semester Examination, DSC-Discipline Specific Compulsory, DSE-Discipline Specific Elective)

INSTRUCTIONS:

1. Teaching workload shall be of four periods per week for each theory paper sand six periods (03+03) per week for practical.

2. Strength of student for each practical batch shall not be more than 20 (Twenty)

3. Total periods for each theory paper shall be 55 per semester.

4. Total periods for each practical paper of 50 marks.

5. Semester Vth and VIth practical Examination will be conduct at end of the year (Annual Pattern)

6. CA (Continuous Assessment) Pattern for each paper (including practical paper) – one test and one home assignment of 5 marks each.

7. ESE – End of Semester Examination.

B.A. THIRD YEAR
SEMESTER – V
DSC-LIB - XIII
Reference Sources and Services

Credit: 2   **Periods -55**   **Marks: 50**

Objectives of the paper: -

- To familiarize students with various references, type contents and their use.
- To introduce the concept of various reference sources.

Unit – 1 Reference Service

1.1 Reference Service Define & Meaning
1.2 History of R.S.
1.3 Need, Purpose & Scope of R.S.

Unit – 2 Information Sources

2.1 Information Define & Need

2.2 Types of Information Sources

2.3 Primary, Secondary & Tertiary

Unit – 3 Ranganath's Theory of reference service

3.1 Ready reference service

3.2 Long range reference service

Unit – 4 Qualities of reference Librarian/Information Scientist.

Recommendation Books:

1. Bhattacharya G. : Information Science : A Unified view through a system approach-Calcutta, IASLIC.

2. Bose H. : Information science , Principles and Practice – New Delhi, Sterling.

3. Foskett D.J. : Information service in Libraries – Delhi Askashdeep.

4. Ghos g.B. : Trends of Information services in India, Calcutta, World Press.

5. Girija Kumar and Krishan Kumar : Philosophy of use Education – New Delhi, Vikas.

6. Guha b. : Documentation and Information Services, Techniques and Systems – Calcutta, World Press

7. Kawatra P.S. : Library Users Studies : A Manual for Libraries and Information Scientist, Bombay, Jaico.

8. Krishan Kuarm : Reference Service, New Delhi, Vikas.

9. Kumar Suseela : The Changing Concept of Reference Service, Delh, Vikas.

10. Kumar P.S.G. : Fundamentals of Information Science, New Delhi, S. Chand.

11. Mukherjee A.K. : Reference Work and its Tools, Calcutta, World Press.

12. Ranganathan S.R. : Documentation : Genesis and Development, New Delhi, Vikas.

13. Rangnathan S.R. : Documentation and its Facets, Bombay, Asis.

14. Ranganathan S.R. : Reference Service, Bombay, Asia.

15. Umapathy K.S. : Information Sources : An International Guide, New Delhi, Vikas.

16. Vishwanathan C.G. : Elements of Information Science, New Delhi, Today and Tomorrow.

17. चतुर्वेदी देवीदत्त : संदर्भ सेवा के विविध आयाम – मुंबई, हिमालया पब्लिशिं गहाऊस.

18. सूद एस.पी : प्रलेख एवं सूचना विज्ञान – जयपूर, राज पब्लिशिं गहाऊस

19. जोशी अनंत व जोशी वसंत : प्रेलखन परिचय – नागपूर, महाराष्ट्र विद्यापीठ ग्रंथ निर्मिती मंडळ.

20. भट शरद गोपाळराव : प्रलेखन परिचय – नागपूर, महाराष्ट्र विद्यापीठ ग्रंथ निर्मिती मंडळ.

21. नरगुंदे रेवती : प्रलेखन आणि माहितीशास्त्र – पुणे, युनिव्हर्सल प्रकाशन

22. करमकर प्रकाश : ग्रंथालयीन संदर्भ सेवा, पुणे, युनिव्हर्सल प्रकाशन

B.A. THIRD YEAR
SEMESTER – V
DSE-LIB - XIV
LIBRARY CATALOGUING THEORY

Credit : 02   **Periods -55**   **Marks : 50**

Objectives: -

- To introduce various concepts, theories and principles in cataloguing.
- To provide knowledge about various standards in documents description and bibliographic exchange.

Unit – 1 Library Catalogue

    1.1 Meaning & Def.
    1.2 Need & Purpose.
    1.3 Importance of Lib-Catalogue.
    1.4 Functions of Lib-Catalogue.

Unit – 2 Physical Forms of Catalogue

    2.1 Traditional forms of Catalogue.
    2.2 Modern forms of Catalogue.

Unit – 3 Inner forms of Catalogue

    3.1 Author Catalogue
    3.2 Title Catalogue
    3.3 Dictionary Catalogue
    3.4 Classified Catalogue

Unit – 4 Brief Study of

    - AACR – II

    - CCC

Books Recommended :

1. Ushadevi, S.P. Ed : University and college Libraries, New Delhi, Ess Ess Publications, 1999

2. Nair, R.R. Ed. : Sustainable University Library Development, New Delhi, Ess Ess Publication, 1999

3. Ranganathan, S.R. New Education and School Library, Bangalore, Sarada Ranganathan Endowment for Library Science, 1999 (Reprinted)

4. Kumar, Krishan and Anand J.K. Eds. : College Libraries in India, Delhi, Indian Library Association, 1988.

5. Sinha, S.C. and Dhiman A.K. : Special Libraries, Research and Technical Libraries, New Delhi, Ess Ess Publications, 2002.

6. Reddy, D.C.A. : Organization and Management of Public Libraries, New Delhi, Cosmo Publication, 1998

7. Sardana J.L. and other Eds. : Public Libraries in a Developing Society Planning for National Information's System, New Delhi, Indian Library Association, 1982

8. सातारकर सु.प्र.: तालिकीकरण : तत्व आणि व्यवहार, मराठवाडा विभाग ग्रंथालय संघ, औरंगाबाद

9. महाजन शां.ग. : तालिकीकरण तात्विक, पुणे विद्यार्थी गृहप्रकाशन, पुणे.

10. लेले वसंत वि. : आधुनिक ग्रंथालयीन तालिकीकरन, पुणे, युनिव्हर्सल प्रकाशन, पुणे.

B.A. THIRD YEAR
SEMESTER – V
DSE-LIB - XV
LIBRARY CATALOGUING PRACTICAL

Credit : 02   **Periods -45**   **Marks : 50**

Objectives:

- To import skills in cataloguing documents using AACR II.

A Student is expected to carry out 30 examples of cataloguing by using AACR-II of the following types:

Unit – 1 Book written by single author

Unit – 2 Book written by two authors and three authors

Unit – 3 Book written by more than three authors

Unit – 4 Book written by collaborators

B.A. THIRD YEAR
SEMESTER – V
(Skill Enhancement Course)
PAPER – III E-Learning, Resources and Services
(With effect from 2018-19)

Credit : 02   **Periods -45**   **Marks : 50**

Instructions :

With the advent of ICT & Information Explosion, technology is rapidly evolving in every walk of corner. Higher Education has also taken the support of ICT and E-Learning. E-Resources and E-Services are became an integral part of the libraries. E-Learning provides anywhere, anytime easy access for upgrading knowledge skills, where as E-Resources & E-Services became very popular now days. Considering all these things some elements are included for the skill enhancement in the course.

Objectives of the Paper :

To make aware about E-Learning

To prepare for handling E-Services and E-Resources

Unit – 1 Introduction of E-Learning

1.1 Features, Need and Scope.
1.2 Web Page, E-Class, Video Conferencing

Unit – 2 E-Services

2.1 Need and Importance
2.2 E-Services in Libraries, OPAC, Database

Unit – 3 E-Resources, Features, Types and Need

3.1 Subscription and Evaluation of E-Resources
3.2 Preservation and Conservation of E-Resources

B.A. THIRD YEAR
SEMESTER – VI
DSC-LIB - XVI
REFERENCE SOURCES AND SERVICES

Credit : 02   **Periods -55**   **Marks : 50**

Objective:

- To familiarize students with various references, type contents and their use.
- To introduce the concept of various reference sources.

Unit – 1 Kinds of reference sources and their evaluation :

    1.1 Encyclopedia

    1.2 Dictionary

    1.3 Year Book & Directories

    1.4 Geographical Sources.

Unit – 2 Information Dissemination:

    2.1 Selective Dissemination of information (SDI)

    2.2 Current awareness service (CAS)

Unit – 3 Reference Services :

    3.1 Translation service

    3.2 Reprographic service

    3.3 Abstract service

Unit – 4 Documentation & Information centre's.

    4.1 INFLIBNET

    4.2 NISSAT

    4.3 DESIDOC

Books Recommended:

1. Bhattacharya G. : Information Science : A Unified view through a system approach-Calcutta, IASLIC.

2. Bose H. : Information science, Principles and Practice – New Delhi, Sterling.

3. Foskett D.J. : Information service in Libraries – Delhi Askashdeep

4. Ghosh G.B. : Trends of Information services in India, Calcutta, World Press

5. Girija Kumar and Krishan Kumar : Philosophy of use Education – New Delhi, Vikas.

6. Guha B. : Documentation and Information Services, Technique and systems – Calcutta, World Press.

7. Kawatra P.S. : Library Users Studies : A Manual for Libraries and Information Scientist, Bombay, Jaico.

8. Krishan Kumar : Reference Service, New Delhi, Vikas.

9. Kumar Suseela : The Changing Concept of Reference Services, Delhi, Vikas.

10. Kumar P.S.G. : Fundamentals of Information Science, New Delhi, S. Chand.

11. Mukherjee A.K. : Reference Work and its Tools, Calcutta, World Press.

12. Ranganathan S.R. : Documentation : Genesis and Development, New Delhi, Vikas.

13. Ranganathan S.R. : Documentation and its Facets, Bombay, Asia.

14. Ranganathan S.R. : Reference Service, Bombay, Asia

15. Umapathy K.S. : Information Sources : An International Guide, New Delhi, Viaks.

16. Vishawanathan C.G. Elements of Information Science, New Delhi, Today, and Tomorrow.

17. चतुर्वेदी देवीदत्त : संदर्भ सेवा के विविध आयाम – मुंबई, हिमालया पब्लिशिं गहाऊस

18. सूद एस.पी. : प्रलेखन एवं सूचना विज्ञान – जयपूर, राज पब्लिशिं गहाऊस.

19. जोशी अनंत व जोशी वसंत : प्रलेखन परिचय – नागपूर, महाराष्ट्र विद्यापीठ ग्रंथ निर्मिती मंडळ.

20. भट शरद गोपाळराव : प्रलेखन परिचय – नागपूर, महाराष्ट्र विद्यापीठ ग्रंथ निर्मिती मंडळ.

21. नरगुंदे रेवती : प्रलेखन आणि माहितीशास्त्र – पुणे, युनिव्हर्सल प्रकाशन

B.A. THIRD YEAR
SEMESTER – VI
DSE-LIB - XVII
LIBRARY CATALOGUING THEORY

Credit : 02   **Periods -55**   **Marks : 50**

Objective:

- To provide knowledge about various standards in document description and bibliographic exchange.

Unit – 1 Main Entry

   1.5 Purpose of Main Entry
   1.6 Structure of Main Entry by AACR-II & CCC
   1.7 Parts of Main Entry

Unit – 2 Added Entries

   2.1 Importance of Added Entries
   2.2 Types of Added Entries.

Unit – 3 Arrangement of Catalogue Cards & Cataloguing standards

   3.1 Word by Word
   3.2 Letter by letter
   3.3 ISBD
   3.4 MARC

Unit – 4 Comparison between library catalogues.

   4.1 Lib. Catalogue & Bibliography
   4.2 Lib. Catalogue & Shelf & List.

Recommended Books:

1. Ushadevi, S.P. Ed : University and College Libraries, New Delhi, Ess Ess Publications, 1999

2. Nair, R.R. Ed : Sustainable University Library Development, New Delhi, Ess Ess Publications, 1999

3. Ranganathan, S.R. : New Education and School Library, Bangalore, Sarada Ranganathan Endowment for Library Science, 1999 (Reprinted)

4. Kumar, Krishan and Anand J.K. Eds. : College Libraries in India, Delhi, Indian Library Association, 1988

5. Sinha, S.C. and Dhiman A.K. : Special Libraries, Research and Technical Libraries, New Delhi, Ess Ess Publications, 2002.

6. Reddy, D.C.A. : Organization and Management of Public Libraries, New Delhi, Cosmo Publications, 1998

7. Sardana J.L. and other Eds. : Public Libraries in a Developing Society Planning for National Information's System, New Delhi, Indian Library Association, 1982

8. **सातारकर सु.प्र. : तालिकीकरण : तत्व आणि व्यवहार, मराठवाडा विभाग ग्रंथालय संघ, औरंगाबाद.**

9. **महाजन शां.ग. : तालिकीकरण तात्विक, पुणे विद्यार्थी गृहप्रकाशन, पुणे.**

10. **लेले वसंत बि : आधुनिक ग्रंथालयीन तालिकीकरन, पुणे, युनिव्हर्सल प्रकाशन.**

B.A. THIRD YEAR
SEMESTER – VI
DSE-LIB - XVIII
LIBRARY CATALOGUING PRACTICAL

Credit : 02   **Periods -45**   **Marks : 50**

Objective: To import skills in cataloguing documents using AACR II.

Note:- A student is expected to carry out 30 examples of cataloguing by using AACR II of the following types-

   Unit – I Book written by Editor

   Unit – II Book published under series

   Unit – III Book written by pseudonym

   Unit – IV Corporate Authors.

SWAMI RAMANAND TEERTH MARATHWADA UNIVERSITY, NANDED
Library and Information Science Course
B.A. – IIIrd Year
Question Paper Pattern for Paper Theory.
Semester System

Time : 02 Hours   **Effect from June 2018**   **Marks : 40**

Q. 1 Long Answer Question   **10**

OR

Long Answer Question   **10**

Q. 2 Long Answer Question   **10**

OR

Long Answer Question   **10**

Q. 3 Long Answer Question   **10**

OR

Long Answer Question   **10**

Q. 4 Short Notes Questions (Any Two)

I

II

III

IV

SWAMI RAMANAND TEERTH MARATHWADA UNIVERSITY, NANDED
Library and Information Science Course
B.A. – IIIrd Year
Semester System
SCHEME OF MARKING FOR PAPER – XV & XVIII
(Cataloguing Practice)
(Effect from June 2018)

Time : 02 Hours   **Marks : 40**

----

a. Four questions will be asked, and each will have a option.

b. All questions will carry equal marks.

c. Examples from English as well as Marathi titles will be included.

d. Call number will be given by using DDC 22th edition

B.A. THIRD YEAR
SEMESTER – VI
(Skill Enhancement Course)
PAPER – IV Basic of Digital Technology in Libraries
(With effect from 2018-19)

Credit : 02   **Periods -55**   **Marks : 50**

Instructions :

Libraries are using digital technology now days. With the help of digital technology libraries became successful to upgrade their services and bring drastic changes in sources and services. As a fourth law of library science emphasizes to save the time of reader, digital technology help to fulfill the same intention. Preservation and conservation of important and rare documents is much needed. Digitization's of these kinds of documents have been started already by some libraries. To acquire digital skills is became integral part of the library profession.

Objectives of the Paper :

To Make Aware About Digital Technology

To Inculcate Digitization Skills

Unit – 1 Digital Technology

1.1 Concept of Digital Technology
1.2 Features, Need and Scope

Unit – 2 Digital Services

2.1 Digital Services in Libraries
2.2 Role of Digital Services

Unit – 3 Digital Library

3.1 Concept, definition and important
3.2 Digital library software

References :

1. Ali Amjad (2007), Digital Libraries and Information networks. New Delhi, ESS Publishers.

2. Ali Amjad (2005), Digital Libraries in the Making, New Delhi, ESS Publishers.

3. Das, S.K. (2015) An Introduction to Digital Resources Description, New Delhi, EES Publishers.

4. Jeevan V.K.J (2003) Digital Libraries. New Delhi, ESS Publishers.

5. Kiyanoush Ghalavad, (2013) Digital Library, New Delhi, Regal Publications.

6. Mittal, Savita (2005), Digital Library Resources, New Delhi, ESS Publishers.

7. Nigam B.S. (2008) Digital Libraries, New Delhi, Mahamaya Publication House.

8. Rajshekharan, K. Nair, R.Raman and Nafala K.M. (2010), Digital Library Basic, New Delhi, ESS Publishers.

9. Singh, C. Praveen (2008), Digital Libraries Tools and Techniques, New Delhi, Alfa Publications.

10. फडके डी.एन. (२०१३) ग्रंथालय संगणकीकरण आणि आधुनिकीकरण पुणे, युनिव्हर्सल प्रकाशन

11. कुंभार राजेंद्र : ग्रंथालयात कॉम्प्युटरचा वापर, पुणे, दास्ताने रामचंद्र आणि कं.

12. खेरडे मोहन : ग्रंथालय संगणकीकरणाची मुलतत्वे अमरावती, सुयोग प्रकाशन